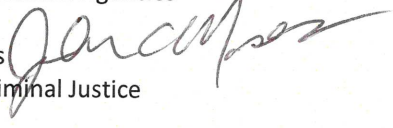


Course Announcement

To: All Law Enforcement Agencies

From: John C. Moses 
Director of Criminal Justice

Date: January 7, 2025

Re: **Digital Photography for the Crash/Crime Scene Investigator**
CJP196-5003
MPCTC Approval #: P46287 (24 hours)

March 3 to 5, 2025

Location: Wor-Wic Community College
Eastern Shore Criminal Justice Academy
Henson Hall, Room 105
32000 Campus Drive
Salisbury, MD 21804

Dates & Times: Monday, March 3 to Wednesday, March 5
2:00 pm – 10:00 pm
(There will be 3 additional hours conducted outside the classroom)

Reservations: Email escjaregistration@worwic.edu

Fee: Funded by Maryland Highway Safety grant.

This course is designed to help the investigator lend credibility to their reports and provide essential evidence for use in court proceedings. Photography is invaluable in securing short-term evidence at the traffic or crime scene.

Since crash/crime scene affords little opportunity for investigators to consult manuals on evidence preservation or to leisurely take clear, identifiable photographs essential for their investigation, this course will teach the student how to properly document a crash/crime scene using photography.

Students will gain a thorough working knowledge of their cameras' component parts and accessories and will participate in "hands-on" exercises by photographing crash/crime scenes and wrecked vehicles. The legal guidelines to be considered in the use of photography will be explained. Students will also have the opportunity to see new equipment and hear about new technical advances in this field.

Topics will include the use of digital cameras and equipment, analyzing the crime scene, close-up documentation, taking photographs in various lighting conditions, nighttime, inclement weather, and flash photography, photographing vehicle damage, photographing human body injury and light painting. **Students must bring a digital SLR camera to class.**

Upon completion of this course, the student should be able to:

1. Describe use of digital cameras and equipment.
2. Describe elements to analyzing a crime scene.
3. Explain and demonstrate close-up documentation.
4. Explain and demonstrate taking photographs in various lighting situations.
5. Explain and demonstrate nighttime, inclement weather, and flash photography.
6. Describe photographing vehicle damage and human body injuries.
7. Explain how to properly conduct light painting.

This course is designed to meet requirements as mandated by the Maryland Police Training Commission and to meet the annual in-service requirements.

Dress Code Policy for Training Sessions at the Academy

To ensure a professional appearance, all in-service officers and staff must adhere to the following dress code to gain admission to any training session at the Academy:

- **Uniform of the Day:** Recommended.
- **Shirt:** Must have a collar; no t-shirts or tank tops.
- **Pants:** Docker-style pants, BDUs, or suits; no shorts or jeans.
- **Footwear:** Closed-toe shoes with socks; no sandals.

Firearms Policy: Officers carrying a handgun on campus must also display their badge in plain view.

Non-Compliance: Attendees who do not follow the dress code will be denied entry to the classroom or range. A report will be submitted to the Chief/Sheriff/Warden/Director outlining the reasons for the denial.

Attendance: Officers must attend the entire class to receive in-service training hours.

Thank you for your cooperation in maintaining a professional environment.

ESCJA Training Reservation Instructions

1. **Complete the ESCJA Reservation Form:** The form is attached to the course announcement email.
2. **Enter Information:** Please type, rather than handwrite, all required information onto the form.
3. **Save and Submit:** Save the completed form and email the saved file to escjaregistration@worwic.edu.

You will receive a notification confirming your seat or informing you if you have been placed on standby.