


## Course Announcement

**To:** All Law Enforcement Agencies and Fire Chiefs

**From:** John C. Moses   
Director of Criminal Justice

**Date:** June 5, 2024

**Re:** **Campus Emergencies Prevention, Response, and Recovery (MGT-324)**  
CJP203-5018  
MPTC Approval # P48653 (16 hours)

**August 6 to 7, 2024**

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**Location:** James M. Bennett High School  
Room F106  
300 E. College Avenue  
Salisbury, MD 21804

**Dates & Times:** Tuesday, August 6 0745 to 1700  
Wednesday, August 7 0800 to 1700

**Reservations:** Register online with NCBRT (directions attached)

**Note: A FEMA SID number is required for this course. See the attached NCBRT Online Registration page.**

**Fee:** Paid for by Louisiana State University.

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**This course is designed for police officers, fire personnel (fire fighters), and EMS personnel.** This course provides participants with an understanding of and ability to navigate through the difficult aspects of dealing with campus emergencies involving natural and manmade events, including acts of violence. The course consists of small, problem-based, integrated group activities that require a coordinated, integrated approach to solve. Through tabletop scenarios, course participants will observe a developing incident and respond in a manner consistent with currently established campus and jurisdictional emergency operations procedures.

**Upon completion of this course, the student should be able to:**

1. Describe the importance of preparing for campus emergencies.
2. Identify critical incidents that have affected your campus.
3. Describe the Threat and Hazard Identification and Risk Assessment process.
4. Identify individuals and agencies to be members of emergency planning teams.
5. Discuss how the components of the National Incident Management System pertain to campus emergencies.
6. Participate in a tabletop exercise.
7. Evaluate communication strategies utilized in case studies.

This course is designed to meet requirements as mandated by the Maryland Police Training Commission and to meet the annual in-service requirements.

**Class Size:** Seating limited.

**Attendance:** You must attend the entire course to receive in-service credit.

### **Dress Code:**

In order to maintain a professional appearance, all in-service officers/staff must follow the prescribed dress code to be admitted to any training held at the Academy.

- Uniform of the day recommended
- Shirt with a collar—**No** t-shirts or tank tops
- Docker style pants, BDU's or suit—**No** shorts or jeans
- Full shoe with socks—**No** sandals

**Firearms**—All officers wearing a handgun on campus in plain view MUST also wear his/her badge in plain view.

### **Failure to Adhere to the Dress Code**

Academy attendees will be denied admittance to the classroom or range and a report will be sent to the Chief/Sheriff/Warden/Director, stating the reasons the officer/staff was not permitted to attend the training session.

*This document is available in alternative formats to individuals with disabilities by contacting disability services at [kmohler@worwic.edu](mailto:kmohler@worwic.edu), 410-334-2899 or TTY 410-767-6960. Wor-Wic Community College is an equal opportunity educator and employer. Visit [www.worwic.edu/Services-Support/Disability-Services](http://www.worwic.edu/Services-Support/Disability-Services) to learn more.*



# NCBRT Online Registration

## Class Information

MGT-324 Campus Emergencies Prevention, Response, and Recovery  
Salisbury, MD  
Tuesday, August 6, 2024 - Wednesday, August 7, 2024, 8:00 AM - 5:00 PM EDT

## FEMA SID

A FEMA SID number is required for registration. You can look up your FEMA SID, or register for a new one, at the following site: <https://cdp.dhs.gov/femasid>.

## Register

Register online at: <https://train.ncbrt.lsu.edu/Student/Register?ClassID=32335>

Class ID: 32335

Class Access Code: NCBRT324

## Confirmation Email

Once your registration is complete, you will receive an email confirmation. This email will contain your FEMA SID and registration Confirmation Number. **Make sure to have this information available to you in class!** You will need this to complete the online post-test and class evaluation.

## Pre-Test

As soon as you complete registration, you will see a link "Begin Class Pre-Test". Click on this link to access the class pre-test. A completed pre-test is required in order to later take the post-test and receive class credit.

## In Class

The online registration site is mobile friendly and can be used by any phone, tablet, or computer with internet access. At the end of training, a post-test and class evaluation will be conducted. Bring a device to class that can access the online registration site, so you may complete your post-test and evaluation online. Your post-test will be graded immediately, and you will be able to review the answers. As soon as the post-test is passed and the class evaluation is completed, your Class Information page will update to include a link for your certificate. The certificate may be downloaded as a PDF to your device, or sent as a PDF to your email.

## Assistance

If you need assistance with the online registration site, please contact the NCBRT Help Desk at [help@ncbrt.lsu.edu](mailto:help@ncbrt.lsu.edu).