

CPN & ADN PROGRAM INFORMATION PACKET



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**Admission Guidelines for Students Who Are Planning to
Apply to the Nursing Program**

TABLE OF CONTENTS

	<u>Page</u>
ABBREVIATIONS	3
INTRODUCTION	3
CONTACT INFORMATION	3
ACCREDITATION	4
ELIGIBILITY FOR LICENSURE	4
HEALTH PROFESSIONS DIVISION MISSION STATEMENT AND VALUES	6
DEPARTMENT OF NURSING MISSION STATEMENT	6
HEALTH PROFESSIONS DIVISION REQUIREMENTS FOR ENROLLED HEALTH CARE STUDENTS	7
TECHNICAL STANDARDS	8
<u>CPN PROGRAM</u>	11
TABLE OF CONTENTS	12
ABBREVIATIONS	12
CERTIFICATE PROGRAM IN PRACTICAL NURSING DESCRIPTION	13
CPN PROGRAM PRIORITY ADMISSIONS POLICIES	13
RE-ENTRY TO THE CPN PROGRAM (ALL CPN STUDENTS)	13
CPN PROGRAM APPLICANT REQUIREMENTS	
General College and Pre-Admission Requirements	14
Nursing Program Application Requirements	14
Certificate Program Nursing Credits	17
TRANSFER PRACTICAL NURSING STUDENTS	17
Transfer CPN Student General College and Pre-Admission Requirements	18
Transfer CPN Student Nursing Program Application Guidelines	19
Certificate Program Nursing Credits: Transfer CPN Students	20
HEALTH PROFESSIONS FORGIVENESS POLICY	21
Re-entry into the CPN Program via Forgiveness Policy	21
DRUG TESTING AND BACKGROUND CHECKS	22
<u>ADN PROGRAM</u>	23
TABLE OF CONTENTS	24
ABBREVIATIONS	24
ASSOCIATE OF SCIENCE DEGREE NURSING PROGRAM DESCRIPTION	25
ADN PROGRAM PRIORITY ADMISSIONS POLICIES	25
RE-ENTRY TO THE ADN PROGRAM (ALL ADN STUDENTS)	26
DIRECT PROGRESSION PATHWAY FROM CPN PROGRAM	26
DIRECT PROGRESSION PATHWAY ASSOCIATE DEGREE	27
PREREQUISITE & PROGRAM COURSE REQUIREMENTS	
Associate of Science Degree in Nursing Program Credits	27
LPN TO ADN PATHWAY	28
Transfer and Proficiency Requirements	28
Transfer ADN Student General College and Pre-Admission Requirements	29
Transfer ADN Student Nursing Program Application Guidelines	30
LPN TO ADN PATHWAY ASSOCIATE DEGREE PREREQUISITE & PROGRAM COURSE REQUIREMENTS	32
Associate of Science Degree in Nursing Program Credits	32
HEALTH PROFESSIONS FORGIVENESS POLICY	33
Reentry into the ADN Program via Forgiveness Policy	33
DRUG TESTING AND BACKGROUND CHECKS	34
ARTICULATION AGREEMENTS	34

ABBREVIATIONS

ADN	Associate of Science Degree in Nursing
BSN	Bachelor of Science Degree in Nursing
CPN	Certificate of Proficiency in Practical Nursing
GPA	Grade Point Average
LPN	Licensed Practical Nurse
RN	Registered Nurse

INTRODUCTION

Thank you for your interest in the CPN and ADN programs offered by Wor-Wic Community College. We have compiled this booklet to help you understand the selection process and to guide you through the procedures you **must** follow to apply to these **limited admission** programs.

PLEASE READ THIS ENTIRE BOOKLET. IT IS YOUR RESPONSIBILITY TO MAKE SURE THAT ALL FORMS AND INFORMATION REQUIRED FOR ADMISSION ARE PROVIDED BY THE STATED DEADLINES.

CONTACT INFORMATION

If you have any questions, please write, or call us at the following:

Admissions

Wor-Wic Community College
32000 Campus Drive
Salisbury, MD 21804
410-334-2895

Nursing Department

Administrative Associate,
Ms. Norma Maddox
410-572-8700
nmaddox@worwic.edu

Nursing Department Chair,
Dr. Brenda Mister
410-572-8702
bmister@worwic.edu

ACCREDITATION

Wor-Wic is a state-approved two-year college. It is accredited by the Commission on Higher Education of the Middle States Association of Colleges and Schools, 3624 Market Street, Philadelphia, PA 19104, (267) 284-5000. The Commission on Higher Education is an institutional accrediting agency recognized by the U.S. Secretary of Education and the Commission on Recognition of Postsecondary Accreditation. Our nursing programs are approved by the Maryland Board of Nursing.



Wor-Wic Community College Practical Nursing Program is accredited by the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) located at 2600 Virginia Avenue, NW, Washington, DC 20037 (202) 909-2526



Wor-Wic Community College Associate Degree in Nursing Program is accredited by the National League for Nursing Commission for Nursing Education Accreditation (NLN CNEA) located at 2600 Virginia Avenue, NW, Washington, DC 20037 (202) 909-2526

Prospective nursing students should see the college website for current tuition rates. In addition to tuition, other semester costs include registration fees, books, course fees, laboratory fees, uniforms, and insurance. For information about financial aid, call our financial aid office at (410) 334-2905.

ELIGIBILITY FOR LICENSURE

(<http://www.lexisnexis.com/hottopics/mdcode/>)

§ 8-304. Applications for licenses

To apply for a license to practice registered nursing or licensed practical nursing, an applicant shall:

- (1) Submit to a criminal history records check in accordance with § 8-303 of this subtitle.
- (2) Submit to the Board:
 - (i) An application on the form that the Board requires, including a current address.
 - (ii) Written, verified evidence that the requirement of item (1) of this subsection is being met or has been met.
 - (iii) Written, verified evidence of completion of the appropriate education requirements of § 8-302 of this subtitle; and
 - (iv) Written, verified evidence satisfactory to the Board that the applicant's primary state of residence is Maryland or a state that is not a party state to the Nurse Multistate Licensure Compact set forth in Subtitle 7A of this title; and
- (3) Pay to the Board the application fee set by the Board.

§ 8-305. Examinations -- Registered nurse or licensed practical nurse

(a) Right to examination. -- Except as otherwise provided in subsections (b) and (c) of this section, an applicant who otherwise qualifies for a license as a registered nurse or as a licensed practical nurse is entitled to be examined for that license as provided in this section.

(b) Party state to the Nurse Multistate Licensure Compact. -- An applicant whose primary state of residence is a party state to the Nurse Multistate Licensure Compact set forth in Subtitle 7A of this title, other than Maryland, is not entitled to be examined for a license as a registered nurse or licensed practical nurse in the State.

(c) Denial of right to examination. -- Subject to the hearing provisions of § 8-317 of this subtitle, the Board may deny the right to be examined for a license as a registered nurse or as a licensed practical nurse to any applicant who is found to have violated any provision of § 8-316 of this subtitle.

Any concerns regarding eligibility must be directed to the Maryland Board of Nursing (MBON) 410-585-1929.

WOR-WIC COMMUNITY COLLEGE HEALTH PROFESSIONS DIVISION
MISSION STATEMENT AND VALUES

MISSION STATEMENT

The Health Professions division advocates for and ensures adherence to the professional standards, facilitates faculty development, and coordinates resourcing for the health programs involved to promote student success in entering the local community workforce as well-prepared healthcare professionals.

VALUES

- **Professionalism** – Health professions student accept constructive feedback, self-evaluate personal performance, and practice safety in the clinical practicum according to professional standards. Professionalism is practiced by demonstrating respect for students, faculty, staff, and patients.
- **Community** – Health profession students practice civility, are advocates for patients and peers, and promote health through community service.
- **Integrity** – Health profession students exhibit honest and ethical behavior, assume responsibility for actions and are accountable for academic performance.
- **Compassion** – Health profession students deliver compassionate care to patients, are empathetic and understanding of patient needs, and serve as ambassadors for the health programs in clinical agencies.
- **Cultural Competence** – Health profession students are respectful of diverse opinions, open-minded to new ideas, provide unbiased patient care, promote the values of diversity, equity, inclusion, and belongingness when interacting with students, faculty, and patients.
- **Scholarship** – Health profession students engage in life-long learning opportunities to develop technical skill and clinical judgement competencies necessary to serve as future leaders in the health care industry.
- **Excellence** – Health profession students adhere to the highest standards of performance, model professionalism, and engage in collaborative learning experiences to advance the health professions division.

WOR-WIC COMMUNITY COLLEGE DEPARTMENT OF NURSING
MISSION STATEMENT

The mission of the Wor-Wic Nursing Department is to provide quality practical and associate degree nursing education programs at a reasonable cost for students of diverse backgrounds and various levels of educational preparation on Maryland's Eastern Shore. The programs provide a foundation for nursing practice to meet the changing health care needs of the local community and to prepare graduates for further education and lifelong learning.

HEALTH PROFESSIONS DIVISION REQUIREMENTS FOR ENROLLED HEALTH CARE STUDENTS

Students enrolled in health care programs must meet clinical agency requirements to participate in clinical practicums and fieldwork experiences. Wor-Wic students are guests in clinical facilities and must adhere to the policies of the college's clinical partners to access scheduled clinical rotations. Below includes clinical requirements for students accepted into health care programs. A complete list of requirements is available in the program information packets for each health care program.

- 1) Background check and drug screen are required for access to clinical facilities. The clinical agency determines the type of background check and drug panel screening necessary to participate in clinical practicums or fieldwork experiences. Failure to satisfactorily pass the background check and drug screen disqualifies the student from entry into the health care program or participation in clinical or fieldwork experiences.
- 2) Health physical by a medical provider with submission of documentation through an electronic program repository.
- 3) Submission of proof of standard vaccinations as identified by clinical agencies, including MMR, Varicella, TDAP, PPD or QuantiFERON, Hepatitis B, and flu shot. COVID vaccination is required for participation at some clinical agencies.
- 4) American Heart Association CPR, Basic Life Support certification.

Failure to demonstrate satisfactory completion of the above requirements may disqualify a prospective student from enrollment into a limited admission health care program.

TECHNICAL STANDARDS

Certain physical, cognitive, and functional abilities are essential for the delivery of safe, effective nursing care. These abilities are essential in the sense that they constitute core components of nursing practice, and there is a high probability that negative consequences will result for patient/clients under the care of nurses who fail to demonstrate these abilities. A program preparing students for the practice of nursing must adhere to standards for admission which incorporate these essential abilities into the education and evaluation of its students.

This statement of the Technical Standards of the Nursing Department at Wor-Wic Community College identifies the abilities deemed by the Nursing department faculty to be essential to the practice of nursing. Reference material used in the development of these standards includes the Maryland Nurse Practice Act, The Functional Abilities Essential for the Delivery of Safe, Effective Nursing Care (a descriptive research study conducted by the National Council of State Boards of Nursing), and Core Components and Competencies of Associate Degree in Nursing (ADN) graduates (developed by the Council of Associate Degree Nursing of the National League for Nursing). The Technical Standards are reflected in the Nursing Department program objectives and performance-based outcomes, which are the basis for teaching and evaluating all nursing students.

Consistent with its mission and philosophy, the Nursing Department at Wor-Wic Community College is committed to providing educational opportunities to students with disabilities. In accordance with the American Disabilities Act of 1990 and Section 504 of the Rehabilitation Act, the Nursing Department provides reasonable accommodations to otherwise qualified students with disabilities. The decision regarding appropriate accommodations will be based on the specifics of each case.

Students with disabilities who think they may require accommodation in meeting the Technical Standards of the Nursing Department should contact the college's academic and disabilities counselor to discuss the process of identifying reasonable accommodations. Students should seek accommodation advisement as soon as possible so that a plan for accommodation can be in place at the beginning of the program. Applicants seeking admission to the nursing program who may have questions about the Technical Standards and appropriate reasonable accommodations are invited to discuss their questions with the college's academic and disabilities counselor. Reasonable accommodations will be directed toward providing an equal educational opportunity for students with disabilities while adhering to the standards of nursing practice for all students.

Standards

The practice of nursing requires the following functional abilities with or without reasonable accommodations.

1. **Visual acuity** sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments.

Examples of relevant activities:

- Detect changes in skin color or condition
- Discriminating between abnormal and normal color of body fluids or exudates
- Collect data from recording equipment and measurement devices used in patient care

- Detect a fire in a patient area and initiate emergency action
- Draw up the correct quantity of medication into a syringe
- Read fine print, such as medication and equipment labeling

2. **Hearing ability** sufficient to assess patients and their environments and to implement the nursing care plans that are developed from such assessments.

Examples of relevant activities:

- Detect sounds related to bodily functions using a stethoscope
- Detect audible alarms within the frequency and volume ranges of the sounds generated by mechanical systems that monitor bodily functions
- Communicate clearly in telephone conversations
- Communicate effectively with patients, their families and with other members of the health care team

3. **Olfactory ability** sufficient to assess patients and to implement the nursing care plans that are developed from such assessments.

Examples of relevant activities:

- Detect foul odors of bodily fluids or spoiled foods
- Detect smoke from burning materials

4. **Tactile ability** sufficient to assess patients and to implement the nursing care plans that are developed from such assessments.

Examples of relevant activities:

- Detect changes in skin temperature
- Detect unsafe temperature levels in heat-producing devices used in patient care
- Detect anatomical abnormalities, such as subcutaneous crepitus, edema, or infiltrated intravenous fluid
- Palpate pulses

5. **Strength and mobility** sufficient to perform patient care activities and emergency Procedures.

Examples of relevant activities:

- Ability to independently lift and support a weight of at least 50 lbs
- Safely transfer patients in and out of bed
- Safely ambulate patients
- Turn and position patients as needed to prevent complications due to bed rest
- Hang intravenous bags at the appropriate level
- Accurately read the volumes in body fluid collection devices hung below bed level
- Perform cardiopulmonary resuscitation

6. **Fine motor skills** sufficient to perform psychomotor skills integral to patient care

Examples of relevant activities:

- Safely disposes of needles in sharps containers
- Accurately place and maintain position of stethoscope for detecting sounds of bodily functions

- Manipulate small equipment and containers, such as syringes, vials, ampules, and medication packages to administer medications
 - Safely manipulate technological equipment necessary for the monitoring, assessment, or treatment of patient care conditions
7. **Physical endurance** sufficient to complete assigned periods of clinical practice.
 8. **Ability to communicate** sufficiently to teach others, explain procedures, interact effectively with others, and convey information in writing.

Examples of relevant activities:

- Ability to speak, comprehend, read and write English at a level that meets the need for accurate, clear, and effective communication
 - Ability to read, interpret, and communicate relevant data
9. **Emotional stability** to function effectively under stress and emergency situations, to adapt to changing situations, and to follow through on assigned patient care responsibilities and to withstand human suffering sufficient to maintain the therapeutic milieu at all times.
 10. **Cognitive ability** to collect, analyze, and integrate information and knowledge to make clinical judgments and manage decisions that promote positive patient outcomes.

Examples of relevant activities:

- Analytical thinking sufficient to transfer knowledge from one situation to another and problem solve
- Ability to prioritize tasks to meet patient needs
- Ability to use long-term and short-term memory to provide safe, effective nursing care

It is the policy of Wor-Wic Community College not to discriminate on the basis of age, gender, race, color, religion, national origin, marital status, sexual orientation, genetic information, gender identity, disability or any other characteristic protected by law in the admission and treatment of students, access to educational programs and activities, and terms and conditions of employment. Questions and complaints should be submitted to Wor-Wic's Title IX coordinators and discrimination investigators. Complaints against students should be directed to Dr. Deirdra G. Johnson, Dean of Enrollment Management and Student Services, BH 109P, djohnson@worwic.edu or (410) 334-2902. Complaints against employees should be directed to Karen Berkheimer, Executive Director of Human Resources BH 107, kberkheimer@worwic.edu or (410) 334- 2920. Complaints can be mailed to the attention of these individuals at Wor-Wic Community College, 32000 Campus Dr., Salisbury, MD 21804

CPN Program



INFORMATION

CPN – TABLE OF CONTENTS

	<u>Page</u>
CERTIFICATE PROGRAM IN PRACTICAL NURSING DESCRIPTION	13
CPN PROGRAM PRIORITY ADMISSIONS POLICIES	13
RE-ENTRY TO THE CPN PROGRAM (ALL CPN STUDENTS)	13
CPN PROGRAM APPLICANT REQUIREMENTS	14
General College and Pre-Admission Requirements	14
Nursing Program Application Guidelines	14
Certificate Program Nursing Credits	17
TRANSFER PRACTICAL NURSING STUDENTS	17
Transfer CPN Student General College and Pre-Admission Requirements	18
Transfer CPN Student Nursing Program Application Guidelines	19
Certificate Program Nursing Credits: Transfer CPN Students	20
HEALTH PROFESSIONS FORGIVENESS POLICY	21
Re-entry into the CPN Program via Forgiveness Policy	22
DRUG TESTING AND BACKGROUND CHECKS	22

ABBREVIATIONS

ADN	Associate of Science Degree in Nursing
BSN	Bachelor of Science Degree in Nursing
CPN	Certificate of Proficiency in Practical Nursing
GPA	Grade Point Average
LPN	Licensed Practical Nurse
RN	Registered Nurse

CERTIFICATE PROGRAM IN PRACTICAL NURSING (CPN) DESCRIPTION

The certificate program in practical nursing is designed to prepare graduates for jobs as licensed practical nurses (LPNs). Graduates who pass the examination in Maryland for licensure as LPNs can give nursing care under the direction of other health care providers in a variety of settings, such as hospitals and nursing homes. This program is approved as part of Maryland's statewide LPN to ADN articulation agreement. The certificate program is based on concepts from the physical, biological, and social sciences.

Graduates of the certificate program should be able to:

1. Promote the dignity, integrity, self-determination, and personal growth of diverse patients, their families, and oneself to provide individualized, culturally appropriate, relationship-centered nursing care (NLN Competency Human Flourishing).
2. Make judgements in practice, substantiated with evidence, that integrate nursing science in the provision of safe, quality care for diverse patients and their families in collaboration with the health care team (NLN Competency Nursing Judgment).
3. Articulate a unique role as a member of the health care team, committed to evidence-based practice, caring, advocacy, and safe quality care to provide optimal health care for diverse patients and their families (NLN Competency Professional Identity).
4. Through collaboration with health care team members, utilize evidence, tradition, and patient preferences in predictable patient care situations to promote optimal health status (NLN Competency Spirit of Inquiry).

The certificate of practical nursing (CPN) program is the first step in the CPN-ADN career ladder. Students complete clinical experiences, in addition to studying nursing theory and general education subjects.

Applicants are admitted to the CPN program based upon certain priorities. All applicants must meet the eligibility criteria as outlined in this information packet and in the Health Professions Admission Information Packet.

CPN PROGRAM PRIORITY ADMISSIONS POLICIES

Admission into the CPN program is prioritized according to each applicant's status.

1. ***First priority is given to those students who are called to active duty and those with approved medical withdrawals within two calendar years of withdrawal from the CPN program. All other seats are awarded to applicants on a competitive basis according to the admissions criteria.***
2. ***Second priority will be given to all other eligible applicants.***

RE-ENTRY TO THE CPN PROGRAM (ALL CPN STUDENTS)

All current CPN students who do not successfully complete NUR 101 of the CPN program and are eligible to return/repeat the course, must re-apply to the CPN program following the guidelines previously described in the CPN Pre-Nursing Applicant section.

All CPN students who do not successfully complete one of the following CPN courses: NUR 111, NUR115, or NUR 121 and are eligible to return/repeat the course, should refer to their current Nursing Students Policies & Procedures Handbook for the reenrollment policies and guidelines.

Please Note: Returning students may be required to repeat prior courses if there have been major curriculum changes since they attended the nursing program. A student who returns to the nursing program following an absence of greater than 25 months from the program will be required to repeat nursing courses preceding those courses from which they withdrew, whether for academic or medical reasons.

CPN PROGRAM APPLICANT REQUIREMENTS

GENERAL COLLEGE AND PRE-ADMISSION REQUIREMENTS

1. Complete the college's admission application and **choose Nursing- LPN** track as your major.
2. Submit an **official** high school transcript or equivalent and **all** college (if applicable) transcripts to the Registrar's Office.
3. Proficiency examinations and transfer credit hours cannot equal more than 75 percent of the credit hours needed for a certificate of proficiency in practical nursing.
 - a. High school or college courses in biology and chemistry are strongly recommended.
 - b. Foreign students who want to be admitted as high school graduates or who want to transfer college credits into Wor-Wic **must** have their high school and college transcripts evaluated by an acceptable academic credential evaluation service, at their own expense. The Registrar maintains a list of acceptable academic credential evaluation services.
 - c. Students' College Level Examination Program (CLEP) test scores will NOT be calculated in the grade point average (GPA) for acceptance into the nursing program.
4. A minimum of 25 percent of the required courses must be completed at Wor-Wic.
5. Complete the college's diagnostic assessments and BLC Placement test if you have not successfully completed college-level English, mathematics, and biology courses. If the assessments indicate that you need "Biology for Allied Health" (BIO 099), "Introduction to Writing" (ENG 086), "Basic Reading" (ENG 084), "College Reading" (ENG 095), "Basic Writing" (ENG 096), "Prealgebra" (MTH 091), and/or "Elementary Algebra" (MTH 092) you must complete these courses with a grade of "C" or better.
6. Meet with an advisor to discuss the admission requirements and program options to determine the one that best suits your needs.

NURSING PROGRAM APPLICATION REQUIREMENTS

To be considered for admission into the CPN program in the fall semester, you must complete and the College must receive **ALL** required documents as stated in the *General College and Pre-Admission Requirements and the Nursing Program Application Requirements* sections by the **last Friday in May at 4:00 p.m.** To be considered for admission into the CPN program in the spring semester, you must complete, and the college must receive **ALL** required documents as stated in the *Pre-Admission Requirements and the Nursing Program Application Requirements* sections by the **first Friday in November, at 4:00 p.m.**

DUE TO THE LIMITED NUMBER OF SPACES AVAILABLE IN THE NURSING PROGRAMS, SATISFACTORY COMPLETION OF THE ADMISSION REQUIREMENTS DOES NOT GUARANTEE THAT YOU WILL BE ADMITTED INTO THE PROGRAM SINCE FINAL SELECTION IS ON A COMPETITIVE BASIS.

1. Obtain a Health Professions Admission Information Packet online, from Student Services or the Nursing Department and carefully read it for information regarding the healthcare programs' selection process and ranking criteria. [Health-Professions-Admission-Information-Packet.pdf \(worwic.edu\)](#)

2. Complete all required pre-requisite courses for admission to the nursing program.
 - a. The following pre-requisite nursing courses must be completed with final grades posted on the academic record before applicants can apply to the nursing program.

				<u>Credit Hours</u>
* BIO	202		Anatomy and Physiology I	4
* BIO	203		Anatomy and Physiology II	4
* ENG	101		Fundamentals of English I	3
* MTH	152		Elementary Statistics	3
	PSY	101	Introduction to Psychology	3
	SDV	100	Fundamentals of College Study	<u>1</u>
				18

*This course has a prerequisite.

- b. Although SDV 100: Fundamentals of College Study is not calculated in the GPA, it must be completed and passed with a grade of "C" or better or have been waived by the Registrar's office.
 - c. Nursing applicants wishing to apply to the nursing program must complete the pre-requisite nursing courses with a cumulative GPA of at least 2.0 and a grade of "C" or better, regardless of whether the courses are completed at Wor-Wic Community College or another regionally accredited college or university. The GPA calculation does not include the SDV 100 course.
3. Attend a MANDATORY nursing prospective student meeting prior to application to the program. Contact the Nursing Department for details. (410-572-8700 or nmaddox@worwic.edu)
4. Register for and complete the Test of Essential Academic Skills (TEAS). Refer to Admission Process and Criteria section in the Health Professions Admission Information Packet for further information. To be considered for admission, students must submit a validated TEAS score by the identified program application deadline. Applicants with a TEAS score below 41.3% will not be considered. **Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or are not received by the program deadline.**
5. Apply for admission to the CPN program online by submitting a [Limited Admission Program Application](#) online. (<https://www.worwic.edu/Programs-Courses/Credit-Programs/Nursing>)
 - a. Applicants to each program will be ranked using a point system that includes the following criteria:
 - grades in the pre-requisite courses
 - previously earned college degrees
 - previous healthcare licensure/certification or work experience in a healthcare related position
 - score on the Test of Essential Academic Skills (TEAS)

* Bonus points awarded for satisfactory completion of BIO 220 with a grade of "C" or better

6. For fall admission, the Director of Admissions will email you a letter of acceptance or wait-list status by the end of June. For spring admission, the Director of Admissions will email you a letter of acceptance or wait-list status by the end of November. PROSPECTIVE STUDENTS WHO RECEIVE WAIT-LIST STATUS AND ARE NOT ADMITTED **MUST REAPPLY** TO THE PROGRAM IF THEY WANT TO BE CONSIDERED FOR THE NEXT ADMISSION CYCLE.
7. If you are selected for admission, you must submit your acceptance form by the date and time specified on your letter of acceptance for both the fall and spring admissions. Students selected into the nursing program(s) must also submit the results of a health examination performed by their primary health care provider at their own cost, copies of immunizations (COVID, PPD, TDAP, MMR, Varicella, yearly flu), as well as proof of cardiopulmonary resuscitation certification for health care providers by the deadline dates indicated in their packets mailed to them. The college is NOT PERMITTED to distribute health records once they are received by the Nursing Department, this includes returning them to the student.
8. Nursing applicants must successfully pass a background check and ten (10) panel drug screen prior to entry into the nursing program. A seat in the nursing program is contingent upon a satisfactory background check and drug screen.

CERTIFICATE PROGRAM NURSING CREDITS

Courses must be completed in the order in which they are listed in the catalog in order to progress.

Fall and Spring Admission

Pre-Nursing Courses

			<u>Credit Hours</u>
* BIO	202	Anatomy and Physiology I	4
* BIO	203	Anatomy and Physiology II	4
* ENG	101	Fundamentals of English I	3
* MTH	152	Elementary Statistics	3
PSY	101	Introduction to Psychology	3
SDV	100	Fundamentals of College Study	<u>1</u>
			18

Remaining Courses

Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)

* NUR	101	Nursing Fundamentals	6
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Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)

* NUR	111	Adult and Mental Health Nursing	6
* NUR	115	Introduction to Nursing Pharmacology	<u>2</u>
			8

Summer Sessions (Fall Cohort) & Fall Semester (Spring Cohort)

* NUR	121	Maternal-Child Nursing	6
◆ * PSY	251	Human Growth and Development	<u>3</u>
			9

Total Credit Hours: 41

*This course has a prerequisite.

◆ This course can be taken before being accepted into the nursing program.

TRANSFER PRACTICAL NURSING STUDENTS

A student who wishes to transfer to Wor-Wic Community College's CPN program, after they have completed a nursing course or courses in another nursing program, must meet the following requirements:

- Submit official, sealed transcripts from all prior nursing schools
- Be in good academic standing and successfully progressing through previous nursing program
- Meet all institutional requirements for transfer
- Compete for admission into the nursing program

Transfer into the college's nursing program is permitted on space availability.

TRANSFER CPN STUDENT GENERAL COLLEGE AND
PRE-ADMISSION REQUIREMENTS

DUE TO THE LIMITED NUMBER OF SPACES AVAILABLE IN THE NURSING PROGRAMS, SATISFACTORY COMPLETION OF THE ADMISSION REQUIREMENTS DOES NOT GUARANTEE THAT YOU WILL BE ADMITTED INTO THE PROGRAM SINCE FINAL SELECTION IS ON A COMPETITIVE BASIS.

To be considered for transfer into the CPN program for a particular semester, you must complete **ALL** the following requirements **at least four weeks prior to the start of the semester in which you wish to enroll.**

Transfer students must follow all steps in the PRE-ADMISSION REQUIREMENTS as indicated below. Transfer into the second semester of the college's nursing program may be granted for students who meet Pre-Admission Requirements and Program Application Requirements and are awarded credit for prior completion of the first semester nursing courses.

1. Complete the college's admission application and choose Nursing- LPN track as your major.
2. Submit an **official** high school transcript or equivalent and **all** college transcripts to the Director of Admissions and Records.
3. General education proficiency examinations and transfer credit hours cannot equal more than 75 percent of the credit hours needed for a certificate of proficiency in practical nursing.
 - a. High school or college courses in biology and chemistry are strongly recommended.
 - b. Foreign students who want to be admitted as high school graduates or who want to transfer college credits into Wor-Wic **must** have their high school and college transcripts evaluated by an acceptable academic credential evaluation service, at their own expense. The Registrar maintains a list of acceptable academic credential evaluation services.
 - c. Students' College Level Examination Program (CLEP) test scores will NOT be calculated in the grade point average (GPA) for acceptance into the nursing program.
4. A minimum of 25 percent of the required courses must be completed at Wor-Wic.
5. Complete the college's diagnostic assessments and BLC Placement test if you have not successfully completed college-level English, mathematics, and biology courses. If the assessments indicate that you need "Biology for Allied Health" (BIO 099), "Introduction to Writing" (ENG 086), "Basic Reading" (ENG 084), "College Reading" (ENG 095), "Basic Writing" (ENG 096) and/or "Prealgebra" (MTH 091), and/ or "Elementary Algebra" (MTH 092) you must complete these courses with a grade of "C" or better.
6. Meet with an advisor to discuss the admission requirements and program options to determine the one that best suits your needs.
7. The department head for nursing may request more information regarding your previous nursing program of study to assist with determining possible transfer credits to be awarded.

TRANSFER CPN STUDENT NURSING PROGRAM APPLICATION GUIDELINES

1. Obtain a Health Professions Admission Information Packet online, from student services or the nursing department and carefully read it for information regarding the healthcare programs' selection process and ranking criteria. [Health-Professions-Admission-Information-Packet.pdf \(worwic.edu\)](http://www.worwic.edu/Health-Professions-Admission-Information-Packet.pdf)
2. Complete all required pre-requisite courses for admission to the nursing program.
 - a. The following pre-requisite nursing courses must be completed with final grades posted on the academic record before applicants can apply to the nursing program.

			<u>Credit Hours</u>	
* BIO	202	Anatomy and Physiology I	4	
* BIO	203	Anatomy and Physiology II	4	
* ENG	101	Fundamentals of English I	3	
* MTH	152	Elementary Statistics	3	
	PSY	101	Introduction to Psychology	3
	SDV	100	Fundamentals of College Study	<u>1</u>
			18	

*This course has a prerequisite.

- b. Although SDV 100: Fundamentals of College Study is not calculated in the GPA, it must be completed and passed with a grade of "C" or better or have been waived by the Registrar's office.
 - c. Nursing applicants wishing to apply to the nursing program must complete the pre-requisite nursing courses with a cumulative GPA of at least 2.0 and a grade of "C" or better, regardless of whether the courses are completed at Wor-Wic Community College or another regionally accredited college or university. The GPA calculation does not include the SDV 100 course.
3. Attend a MANDATORY nursing prospective student meeting prior to application to the program. Contact the Nursing Department for details. (410-572-8700 or nmaddox@worwic.edu)
 4. Register for and complete the Test of Essential Academic Skills (TEAS). Refer to Admission Process and Criteria section in the Health Professions Admission Information Packet for further information. To be considered for admission students must have submitted a validated TEAS score by the identified program application deadline. Applicant with a TEAS score below 41.3% will not be considered.
Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or not received by the program deadline.
 5. Nursing applicants must successfully pass a background check and ten (10) panel drug screen prior to entry into the nursing program. A seat in the nursing program is contingent upon a satisfactory background check and drug screen.

CERTIFICATE PROGRAM NURSING CREDITS: TRANSFER CPN STUDENTS

Courses must be completed in the order in which they are listed in the catalog in order to progress.

<u>Pre-Nursing Courses</u>			<u>Credit Hours</u>
* BIO	202	Anatomy and Physiology I	4
* BIO	203	Anatomy and Physiology II	4
* ENG	101	Fundamentals of English I	3
* MTH	152	Elementary Statistics	3
PSY	101	Introduction to Psychology	3
SDV	100	Fundamentals of College Study	<u>1</u>
			18

*This course has a prerequisite.

Remaining Courses/Sequence

Placement into the CPN program's second semester and credits awarded may vary according to previously completed nursing courses in other programs, the curriculum taught in those courses and the credits awarded for the courses. Below is the typical course schedule for CPN students. **Courses must be completed in sequential order as documented in the college catalog.**

Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)

* NUR	101	Nursing Fundamentals	6
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Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)

* NUR	111	Adult and Mental Health Nursing	6
* NUR	115	Introduction to Nursing Pharmacology	<u>2</u>
			8

Summer Sessions (Fall Cohort) & Fall Semester (Spring Cohort)

* NUR	121	Maternal-Child Nursing	6
◆ * PSY	251	Human Growth and Development	<u>3</u>
			9

Total Credit Hours: 41

*This course has a prerequisite.

◆ This course can be taken before being accepted into the nursing program.

HEALTH PROFESSIONS FORGIVENESS POLICY

Emergency Medical Services, Nursing, Occupational Therapy Assistant, Physical Therapist Assistant, and Radiologic Technology programs have a competitive admission process, accepting students earning the highest admission points into these limited enrollment programs. Upon admission into a health care program, the student must adhere to departmental policies and procedures and achieve the minimal GPA required to retain continuous enrollment.

The number of attempts to complete these health care programs are limited. Students accepted into Emergency Medical Services, Nursing, Occupational Therapy Assistant, Physical Therapist Assistant, and Radiologic Technology are limited to two enrollments to complete the health care program. Students exiting health care programs for academic, medical, or personal reasons may re-enroll for a second program attempt. Students dismissed due to ethical (violations of academic values and civil conduct as defined in the college catalog) or patient jeopardy infractions are not eligible to seek readmission. Students seeking a second enrollment into a health care program must adhere to the health care department's admission procedures for selection consideration.

Students unsuccessfully completing a health care program upon second attempt may elect to follow the health professions forgiveness policy. The following outlines the health professions forgiveness policy process:

1. The student must wait two calendar years from the date of withdraw from the academic program before seeking readmission.
2. The student must meet with the health care program department head to review the admission procedures and develop a re-enrollment success plan.
3. The student must complete the admission process as a new student for the health care program. The readmitted student must take all core health care program courses following admission under the forgiveness policy.
4. The student is limited to a maximum of three attempts in the same health care program. The three attempts include the first admission process and the permitted second re-enrollment. Program failure during the third admission attempt results in permanent dismissal from a limited enrollment health care program.

Re-entry into the CPN Program via Health Professions Forgiveness Policy

Nursing Students who are granted a third and final chance to reenter the CPN program via the Health Professions Forgiveness Policy must apply for admission to the CPN program, following the admissions policies which are current at the time they reapply and repeat all CPN courses from the beginning of the nursing program. Admission to the CPN program is competitive. If students are admitted for a third time, any and all nursing course failures will result in permanent dismissal from the program.

DRUG TESTING AND BACKGROUND CHECKS

In accordance with the requirements of most of our clinical facilities, as well as recommendations of the National Council of State Boards of Nursing, background checks and drug screening are required by the clinical facilities. In addition, background checks are required by the Maryland Board of Nursing for purposes of licensure. You will have to complete more than one criminal background check during the course of your nursing program. Each clinical facility sets its own standards for a background check and drug screening. Passing the background check is typically a condition of the clinical facility that **must be satisfied before** a student can be placed for an educational clinical experience. You will be asked by the clinical facility to **pay the cost of the background check and drug screening. If you fail a clinical facility's criminal background check or drug test, you may be unable to complete your course requirements. The college has no obligation to refund your tuition or fees, or to accommodate you in the event that you fail a background check or a drug test.**

ADN PROGRAM



INFORMATION

ADN – TABLE OF CONTENTS

	<u>Page</u>
ASSOCIATE OF SCIENCE DEGREE NURSING PROGRAM DESCRIPTION	25
ADN PROGRAM PRIORITY ADMISSIONS POLICIES	25
RE-ENTRY TO THE ADN PROGRAM (ALL ADN STUDENTS)	26
DIRECT PROGRESSION PATHWAY FROM CPN PROGRAM	26
DIRECT PROGRESSION PATHWAY ASSOCIATE DEGREE PREREQUISITE & PROGRAM COURSE REQUIREMENTS	27
Associate of Science Degree in Nursing Program Credits	27
LPN TO ADN PATHWAY	28
Transfer and Proficiency Requirements	28
Transfer ADN Student General College and Pre-Admission Requirements	29
Transfer ADN Student Nursing Program Application Guidelines	30
LPN TO ADN PATHWAY ASSOCIATE DEGREE PREREQUISITE & PROGRAM COURSE REQUIREMENTS	32
Associate of Science Degree in Nursing Program Credits	32
HEALTH PROFESSIONS FORGIVENESS POLICY	33
Re-entry into the ADN Program via Health Professions Forgiveness Policy	33
DRUG TESTING AND BACKGROUND CHECKS	34
ARTICULATION AGREEMENTS	34

ABBREVIATIONS

ADN	Associate of Science Degree in Nursing
BSN	Bachelor of Science Degree in Nursing
CPN	Certificate of Proficiency in Practical Nursing
GPA	Grade Point Average
LPN	Licensed Practical Nurse
RN	Registered Nurse

ASSOCIATE OF SCIENCE DEGREE NURSING (ADN) PROGRAM DESCRIPTION

The associate of science degree nursing program is for anyone who has **completed** a practical nursing program. This program is designed to prepare graduates for jobs as registered nurses (RNs). Graduates who pass the examination in Maryland for licensure as RNs can give nursing care in a variety of settings, where they may also provide direction to others in the technical aspects of nursing. The associate of science degree program builds on the foundation of the practical nursing program. This program is approved as part of Maryland's statewide RN to BSN articulation agreement. After you successfully complete the ADN program, you can take the licensure examination to become a RN.

There are two pathways into the associate degree program: 1) the direct progression pathway that builds upon the foundation of the college's practical nursing program for students who complete Wor-Wic's practical nursing program; and 2) the LPN to ADN Pathway for LPNs who have an active unencumbered Maryland or compact state LPN license. Students in the LPN to ADN pathway receive 16 credits for their prior nursing education course work.

Graduates of the associate degree program should be able to:

1. Promote the dignity, integrity, self-determination, and personal growth of diverse patients, their families, and oneself to provide individualized, culturally appropriate, relationship-centered nursing care (NLN Competency Human Flourishing);
2. Make judgements in practice, substantiated with evidence, that integrate nursing science in the provision of safe, quality care for diverse patients and their families in collaboration with the health care team (NLN Competency Nursing Judgment);
3. Articulate a unique role as a member of the health care team, committed to evidence-based practice, caring, advocacy, and safe quality care to provide optimal health care for diverse patients and their families (NLN Competency Professional Identity);
4. Through collaboration with health care team members, utilize evidence, tradition, and patient preferences in predictable patient care situations to promote optimal health status (NLN Competency Spirit of Inquiry).

Graduates are granted up to 70 non-nursing credit hours for their Wor-Wic course work when they enroll in one of the BSN programs in the University of Maryland system. Individuals with an active unencumbered Maryland or Compact RN license are awarded a minimum of 30 upper division nursing credits.

ADN PROGRAM PRIORITY ADMISSIONS POLICIES

Admission into the ADN program is prioritized according to each applicants' status.

1. ***First priority is given to those students who:***
 - a. ***successfully complete Wor-Wic's CPN program and immediately progress into the ADN program year;***
 - b. ***are delayed their direct progression due to active duty;***
 - c. ***have had approved medical withdrawals within two calendar years of withdrawal from the ADN program.***
2. ***All other applicants will compete for a seat.***

RE-ENTRY TO THE ADN PROGRAM (ALL ADN STUDENTS)

Current ADN students, whether direct progression or transfer ADN students, who do not successfully complete NUR 222 and are eligible to repeat the course, must re-apply to the ADN program.

Current ADN students who do not successfully complete one of the following ADN courses: NUR 216, NUR 223 or NUR 255 and are eligible to repeat the course, should refer to their current Nursing Students Policies & Procedures Handbook for the reenrollment policies and guidelines.

A Wor-Wic CPN program graduate who has delayed their direct progression into the ADN program for greater than 25 months after the date of the CPN program completion must apply via the LPN to ADN Pathway after successful completion of the NUR 221: LPN to ADN Transition course.

A student who returns to the college wishing to repeat the first semester ADN course, NUR 222: Advanced Nursing I after greater than 25 months from their last enrollment date in the ADN program must apply via the LPN to ADN Pathway after successful completion of the NUR 221: LPN to ADN Transition course.

A student who wishes to apply for entry into the ADN program via the Health Professions Forgiveness Policy must apply via the LPN to ADN Pathway after successful completion of the NUR 221: LPN to ADN Transition course.

DIRECT PROGRESSION PATHWAY FROM CPN PROGRAM

Students currently enrolled in Wor-Wic's CPN program can proceed directly into the ADN program if they complete ***all*** of the following requirements:

1. Students who are enrolled in the daytime and evening CPN sections will complete a ***Direct Progression Form*** stipulating their preference for daytime or evening classes for direct progression to the ADN program by the **last Friday in May by 4:00 p.m.** for fall semester direct progression or the **first Friday in November by 4:00 p.m.** for spring semester direct progression. Due to the limited number of seats in the daytime and evening sections, students may not be granted their preferred selection; however, they will be offered a seat in an alternative section. If necessary, directly progressing students will be ranked according to their grade point average of the prerequisite courses.
2. Maintain a GPA of 2.00 or higher and a grade of "C" or better in all the nursing and general education courses in the CPN program.
3. Complete all CPN program and college graduation requirements.

**DIRECT PROGRESSION PATHWAY ASSOCIATE DEGREE PREREQUISITE
& PROGRAM COURSE REQUIREMENTS**

			<u>Pre-ADN General Education Courses</u>	<u>Credit Hours</u>
* BIO	202		Anatomy and Physiology I	4
* BIO	203		Anatomy and Physiology II	4
* ENG	101		Fundamentals of English I	3
* MTH	152		Elementary Statistics	3
	PSY	101	Introduction to Psychology	3
* PSY	251		Human Growth and Development	3
	SDV	100	Fundamentals of College Study	<u>1</u>
				21
Total credits awarded for CPN nursing courses				<u>20</u>
Total CPN Credit Hours:				41

ASSOCIATE OF SCIENCE DEGREE IN NURSING PROGRAM CREDITS

Courses must be completed in the order in which they are listed in the catalog in order to progress.

				Fall and Spring Admission	
				<u>Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)</u>	<u>Credit Hours</u>
* NUR	216		Advanced Nursing Pharmacology	1.5	
* NUR	222		Advanced Nursing I	6.5	
◆ * BIO	220		Microbiology	4	
◆ * ENG	151		Fundamentals of English II	<u>3</u>	
				15	
				<u>Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)</u>	
* NUR	223		Advanced Nursing II	6.5	
* NUR	260		Preparation for the NCLEX-RN	1.5	
◆ SOC	101		Introduction to Sociology	3	
◆ COM	101		Fundamentals of Oral Communication		
			or		
◆ * COM	200		Interpersonal Communication	<u>3</u>	
				14	
Total Credit Hours:				29	
Total CPN & ADN Credit Hours:				70	

*This course has a prerequisite.

◆This course can be taken before being accepted into the nursing program.

Current ADN students who do not successfully complete one of the following ADN courses: NUR 216 NUR 223 or NUR 260, and are eligible to repeat the course, should refer to their current Nursing Students Policies & Procedures Handbook for the reenrollment policies and guidelines.

LPN TO ADN PATHWAY

Applicants who meet the following criteria are eligible to apply for admission to the ADN program; however, they must apply for entry via the LPN to ADN Pathway. All candidates entering via the LPN to ADN Pathway compete for a seat. There are limited seats in the ADN program. All students who apply are not accepted.

This pathway is for:

1. ***Wor-Wic CPN graduates who have delayed their direct progression from the CPN program into the ADN program and are applying for admission to the ADN program after greater than 25 months following the date of completion of Wor-Wic's CPN program;***
2. ***Eligible students who are applying for re-entry into the ADN program to repeat the first semester ADN course, NUR 222: Advanced Nursing I after greater than 25 months from their last enrollment date in the nursing program;***
3. ***LPN transfer students who earned their CPN education at another college or university who wish to complete Wor-Wic's ADN program;***
4. ***Applicants who wish to re-enter the ADN program via the Health Professions Forgiveness Policy.***

TRANSFER AND PROFICIENCY REQUIREMENTS

If you graduated from a practical nursing program at a regionally accredited degree-granting institution, you can receive credit for the courses you completed. The determination of transfer credit is made by the Registrar after a review of your **official** transcripts. **All completed nursing courses completed prior to transfer to Wor-Wic must be officially documented through transfer credit validated by official transcripts validating completion of an approved CPN (LPN) program and proof of an active, unencumbered Maryland or compact LPN license.**

Admission to the college's associate of science degree nursing program is permitted on a space available, competitive basis.

Students who have begun an RN program at another institution(s) and are not eligible for continuation or readmission, whether ADN, diploma, or BSN, will not be admitted to the Wor-Wic Community College associate of science degree in nursing program. All official transcripts must be submitted from ALL colleges or universities previously attended. Failure to submit transcripts constitutes fraud and will result in dismissal from the college.

TRANSFER ADN STUDENT GENERAL COLLEGE AND PRE-ADMISSION REQUIREMENTS

DUE TO THE LIMITED NUMBER OF SPACES AVAILABLE IN THE NURSING PROGRAMS, SATISFACTORY COMPLETION OF THE ADMISSION REQUIREMENTS DOES NOT GUARANTEE THAT YOU WILL BE ADMITTED INTO THE PROGRAM SINCE FINAL SELECTION IS ON A COMPETITIVE BASIS. PREFERENCE FOR PLACEMENT IN THE ADN PROGRAM IS GIVEN TO STUDENTS WHO ARE DIRECTLY PROGRESSING FROM THE COLLEGE'S CPN PROGRAM.

If you are not proceeding directly from Wor-Wic's CPN program into the ADN program and want to be considered for admission into our ADN program in the fall semester, you must complete, and the college must receive **ALL** of the following required documents by the **last Friday in May by 4:00 p.m.** If you want to be considered for admission into our ADN program in the spring semester, you must complete, and the college must receive **ALL** of the following requirements by the **first Friday in November by 4:00 p.m.**

1. Complete the college's admission application and choose Nursing- ADN track as your major.
2. Submit an **official** transcript from a U.S. state accredited high school or program confirming receipt of a high school diploma or the equivalent and **ALL official** transcripts from your practical nursing program and/or college transcripts to the director of admissions by 4:00 p.m. on the prospective due dates.
 - a. A high school or college chemistry course is strongly recommended.
 - b. Foreign students who want to be admitted as high school graduates or who want to transfer college credits into Wor-Wic **must** have their high school and college transcripts evaluated by an acceptable academic credential evaluation service, at their own expense. The Registrar maintains a list of acceptable academic credential evaluation services.
3. Complete the college's diagnostic assessments and BLC Placement test if you have not successfully completed college-level English, mathematics, and biology courses. If the assessments indicate that you need "Biology for Allied Health" (BIO 099), "Introduction to Writing" (ENG 086), "Basic Reading" (ENG 084), "College Reading" (ENG 095), "Basic Writing" (ENG 096) and/or "Prealgebra" (MTH 091), and/ or "Elementary Algebra" (MTH 092) you must complete these courses with a grade of "C" or better.
4. Satisfactorily complete all of the pre-ADN general education and nursing courses required in Wor-Wic's CPN program with a grade of "C" or better; satisfactorily complete the 4-credit course, NUR 221: LPN to ADN Transition with a grade of "C" or better within 2 years prior to the application deadline and receive college transfer credit for your CPN education from a regionally accredited degree-granting institution or your unencumbered active Maryland or compact state LPN licensure.
5. Your admission will be based upon the criteria set forth in the Admission Process and Criteria section in the Health Professions Admission Information Packet. You must have a GPA of at least 2.00 in the pre-nursing courses and a grade of "C" or better in the two biology courses, "Anatomy and Physiology I" (BIO 202), "Anatomy and Physiology II" (BIO 203), "Fundamentals of English" (ENG 101), "Elementary Statistics" (MTH 152) and "Introduction to Psychology" (PSY 101). The GPA that is used for admission purposes is based only on the grades earned in the pre-nursing courses, regardless of whether they were completed at Wor-Wic or at another accredited college or university.

TRANSFER ADN STUDENT NURSING PROGRAM APPLICATION GUIDELINES

1. Obtain a Healthcare Program Admission Information Booklet from Student Services or the Nursing Department and carefully read it for information regarding the healthcare programs' selection process and ranking criteria.
2. Submit proof of active unencumbered Maryland or compact state LPN license to the department head of nursing.
3. Meet with an advisor or Faculty member to verify that all required pre-requisite courses have been completed.
4. The following pre-requisite nursing courses must be completed with final grades posted on the academic record before applicants can apply to the ADN program.

			<u>Credit Hours</u>	
* BIO	202	Anatomy and Physiology I	4	
* BIO	203	Anatomy and Physiology II	4	
* ENG	101	Fundamentals of English I	3	
* MTH	152	Elementary Statistics	3	
* NUR	221	LPN to ADN Transition	4	
	PSY	101	Introduction to Psychology	3
* PSY	251	Human Growth and Development	3	
	SDV	100	Fundamentals of College Study	<u>1</u>
			25	

* This course has a prerequisite.

- a. Although SDV 100: Fundamentals of College Study is not calculated in the GPA, it must be completed and passed with a grade of "C" or better or have been waived by the Registrar's office.
 - b. Nursing applicants wishing to apply to the nursing program must complete the pre-requisite nursing courses with a cumulative GPA of at least 2.0 and a grade of "C" or better, regardless of whether the courses are completed at Wor-Wic Community College or another regionally accredited college or university. The GPA calculation does not include the SDV 100 course.
5. Attend a MANDATORY nursing prospective student meeting session prior to application to the program. Contact the Nursing Department for details. (410-572-8700 or nmaddox@worwic.edu)
 6. Complete the LPN to ADN checklist. Obtain the checklist from the Nursing Department.
 7. Register for and complete the Test of Essential Academic Skills (TEAS). Refer to Admission Process and Criteria section for further information. To be considered for admission students must have submitted a validated TEAS score by the identified program application deadline. Applicant with a TEAS score below 41.3% will not be considered. **Students are ineligible for admission into a health care program if TEAS test scores are greater than two years old or not received by the program deadline.**

8. Apply for admission to the ADN program by submitting a [Limited Admission Program Application](https://www.worwic.edu/Programs-Courses/Credit-Programs/Nursing) online. (<https://www.worwic.edu/Programs-Courses/Credit-Programs/Nursing>)
 - a. Applicants to each program will be ranked using a point system that includes the following criteria.
 - grades in the pre-requisite courses
 - previously earned college degrees
 - previous healthcare licensure/certification or work experience in a healthcare related position
 - score on the Test of Essential Academic Skills (TEAS)
 - * Bonus points awarded for satisfactory completion of BIO 220 with a grade of "C" or better
 - b. The Direct Progression students are accepted into the ADN program first; all other students on the list are admitted on a space available basis. Those who are not admitted are placed on a waitlist.
9. The Director of Admissions and Records will email you a letter of acceptance or wait-list status by the end of June for the fall admission and by the end of November for the spring admission.

PROSPECTIVE STUDENTS WHO RECEIVE WAIT-LIST STATUS AND ARE NOT ADMITTED MUST REAPPLY TO THE PROGRAM IF THEY WANT TO BE CONSIDERED FOR THE NEXT ADMISSION CYCLE

10. If you are selected for admission you **must** submit an acceptance by the date and time specified on your letter of acceptance for both the fall and spring admissions. Students selected into the nursing program(s) must also submit the results of a health examination performed by their primary health care provider at their own cost, copies of immunizations (COVID, PPD, TDAP, MMR, Varicella, yearly flu), as well as proof of cardiopulmonary resuscitation certification for health care providers. ***The college is NOT PERMITTED to distribute health records once they are received by the Nursing Department, this includes returning them to the student.***
11. Nursing applicants must successfully pass a background check and ten (10) panel drug screen prior to entry into the nursing program. A seat in the nursing program is contingent upon a satisfactory background check and drug screen.

The top scoring students according to the admission process as described above become prospective students, space permitting, to be accepted into the ADN program. All other students receive wait-list status.

LPN TO ADN PATHWAY ASSOCIATE DEGREE PREREQUISITE & PROGRAM COURSE REQUIREMENTS

		<u>Pre-ADN General Education Courses</u>	<u>Credit Hours</u>
* BIO	202	Anatomy and Physiology I	4
* BIO	203	Anatomy and Physiology II	4
* ENG	101	Fundamentals of English I	3
* MTH	152	Elementary Statistics	3
PSY	101	Introduction to Psychology	3
* PSY	251	Human Growth and Development	3
SDV	100	Fundamentals of College Study	<u>1</u>
			21
* NUR	221	LPN to ADN Transition (4 credits) and an active unencumbered Maryland or compact LPN license	<u>20</u>
		Total CPN Credit Hours:	41

ASSOCIATE OF SCIENCE DEGREE IN NURSING PROGRAM CREDITS

Courses must be completed in the order in which they are listed in the catalog in order to progress.

Fall and Spring Admission

<u>Fall Semester (Fall Cohort) & Spring Semester (Spring Cohort)</u>			<u>Credit Hours</u>
* NUR	216	Advanced Nursing Pharmacology	1.5
* NUR	222	Advanced Nursing I	6.5
◆ * BIO	220	Microbiology	4
◆ * ENG	151	Fundamentals of English II	<u>3</u>
			15
<u>Spring Semester (Fall Cohort) & Summer Sessions (Spring Cohort)</u>			
* NUR	223	Advanced Nursing II	6.5
* NUR	260	Preparation for the NCLEX-RN	1.5
◆ SOC	101	Introduction to Sociology	3
◆ COM	101	Fundamentals of Oral Communication	
		or	
◆ * COM	200	Interpersonal Communication	<u>3</u>
			14
		Total Credit Hours:	29
		Total CPN & ADN Credit Hours:	70

*This course has a prerequisite.

◆This course can be taken before being accepted into the nursing program.

HEALTH PROFESSIONS FORGIVENESS POLICY

Emergency Medical Services, Nursing, Occupational Therapy Assistant, Physical Therapist Assistant, and Radiologic Technology programs have a competitive admission process, accepting students earning the highest admission points into these limited enrollment programs. Upon admission into a health care program, the student must adhere to departmental policies and procedures and achieve the minimal GPA required to retain continuous enrollment.

The number of attempts to complete these health care programs are limited. Students accepted into Emergency Medical Services, Nursing, Occupational Therapy Assistant, Physical Therapist Assistant, and Radiologic Technology are limited to two enrollments to complete the health care program. Students exiting health care programs for academic, medical, or personal reasons may re-enroll for a second program attempt. Students dismissed due to ethical (violations of academic values and civil conduct as defined in the college catalog) or patient jeopardy infractions are not eligible to seek readmission. Students seeking a second enrollment into a health care program must adhere to the health care department's admission procedures for selection consideration.

Students unsuccessfully completing a health care program upon second attempt may elect to follow the health professions forgiveness policy. The following outlines the health professions forgiveness policy process:

1. The student must wait two calendar years from the date of withdraw from the academic program before seeking readmission.
2. The student must meet with the health care program department head to review the admission procedures and develop a re-enrollment success plan.
3. The student must complete the admission process as a new student for the health care program. The readmitted student must take all core health care program courses following admission under the forgiveness policy.
4. The student is limited to a maximum of three attempts in the same health care program. The three attempts include the first admission process and the permitted second re-enrollment. Program failure during the third admission attempt results in permanent dismissal from a limited enrollment health care program.

Reentry into the ADN Program via Health Professions Forgiveness Policy

Nursing Students who are granted a third and final chance to reenter the ADN program via the Health Professions Forgiveness Policy must apply for admission to the ADN program, following the admissions policies for the LPN to ADN Pathway which are current at the time they reapply and repeat all courses from the beginning of the nursing program. These requirements include successful completion of NUR 221: LPN to ADN Transition **before** applying for admission to the ADN program. Admission to the ADN program is competitive. If students are admitted for a third time, any and all nursing course failures will result in permanent dismissal from the program.

DRUG TESTING AND BACKGROUND CHECKS

In accordance with the requirements of most of our clinical facilities, as well as recommendations of the National Council of State Boards of Nursing, background checks and drug screening are required by the clinical facilities. In addition, background checks are required by the Maryland Board of Nursing for purposes of licensure. You will have to complete more than one criminal background check during the course of your nursing program. Each clinical facility sets its own standards for a background check and drug screening. Passing the background check is typically a condition of the clinical facility that **must be satisfied before** a student can be placed for an educational clinical experience. You will be asked by the clinical facility to **pay the cost of the background check and drug screening. If you fail a clinical facility's criminal background check or drug test, you may be unable to complete your course requirements. The college has no obligation to refund your tuition or fees, or to accommodate you in the event that you fail a background check or a drug test.**

ARTICULATION AGREEMENTS – NURSING

The Wor-Wic ADN program has articulation (transfer) agreements for graduates to continue with their health care education. After successful completion of all degree requirements necessary to earn an Associate of Science in Nursing. The Wor-Wic Community College Nursing program has agreements with Stevenson University, Wilmington University, University of Maryland Global Campus, American Public University System, Herzing University, Hood College, Southern New Hampshire University, University of Maryland Baltimore, and Mount Aloysius College, for students to transfer into a Bachelor of Science in Nursing after graduation. For more information, please contact the Nursing Department or the Academic Advising Center.