



**Wor-Wic Community College  
Board of Trustees Meeting  
June 17, 2024  
Maner Technology Center Boardroom**

The Board of Trustees of Wor-Wic Community College will meet in a regular session and retreat on Monday June 17, 2024, at 12 p.m. in MTC Boardroom.

<b>TIME (APPROXIMATE)</b>	<b>TOPIC</b>	<b>PRESENTER</b>
<b>12:45 P.M</b>	<b>CALL TO ORDER</b>	Mr. Morgan Hazel, Chair
	Roll taken by Ms. Lori Hazel	Ms. Lori Hazel
<b>12:45 P.M</b>	<b>New Admin and Faculty</b>	Dr. Kristin Mallory
	Ms. Camesha Handy, Dept Head for Human Services	
	Mr. Steven Skinner, Instructor of Culinary Arts	
<b>12:50 P.M</b>	<b>APPROVAL OF THE MINUTES</b>	Mr. Morgan Hazel
	May 9, 2024	
<b>12:55 P.M</b>	<b>Celebrations &amp; Acknowledgements</b>	Mr. Morgan Hazel
	Mr. Andrew Booth	
<b>1:00 P.M</b>	<b>CELEBRATING SUCCESS</b>	
	2024 Annual Golf Tournament	Ms. Stefanie Rider
<b>1:10 P.M</b>	<b>REPORTS TO THE BOARD</b>	
	Treasurer’s Report	Ms. Jen Sandt
	FY25 Childcare Budget	Ms. Jen Sandt
	(PPM) Policies and Procedures Manual Updates	Ms. Karen Berkheimer
	Expenditure of Endowment Income	Ms. Stefanie Rider

	Sole Source Purchases – Ellucian Contract Renewal	Ms. Jen Sandt
	Purchases Greater than \$50,000	Ms. Jen Sandt
	DEI Report (Morgan must sign cover letter)	Dr. Kim Purvis
	FY 2025 Environmental Scan New Initiative Funding	Ms. Jen Sandt
<b>1:30 P.M</b>	<b>STANDING REPORTS</b>	
	Enrollment Report	Ms. Amanda Messatzzia
	President’s Report	Dr. Deb Casey
<b>1:45 P.M</b>	<b>ACTION RECOMMENDATIONS</b>	<b>ACTION</b>
	Treasurer’s Report	
	FY25 Childcare Budget	
	Policies and Procedures Manual Updates	
	Sole Source Purchases – Ellucian Contract Renewal	
	Expenditure of Endowment Income	
	DEI Report	
	FY25 Environmental Scan New Initiative Funding	
<b>1:50 P.M</b>	<b>OTHER BUSINESS/PUBLIC COMMENT</b>	
	<b>BOARD OF TRUSTEES ANNOUNCEMENTS</b>	Mr. Morgan Hazel
	<b>Motion for Closed Session Following ORGC Annual Meeting</b>	
	<b>Adjournment of Regular Session</b>	
<b>2:30 P.M</b>	<b>Closed Session</b>	Mr. Morgan Hazel
	Personnel	
	<b>Adjournment of Closed Session</b>	Mr. Morgan Hazel, Chair
<b>Please Note</b>	<b>Dr. Casey’s Cell # 443.669.4785</b>	

The next Board meeting will take place via Zoom on August 8, 2024, at 12 p.m.

August 8, 2024, via Zoom to discuss bid awards and Middle States information.

<https://worwic.zoom.us/j/92217438982>

Board of Trustees Annual Retreat will be held on August 28, 2024, at 9:30 a.m. in the MTC Boardroom