



WOR-WIC COMMUNITY COLLEGE DUAL ENROLLMENT

Parent Guide

Welcome to Dual Enrollment! This guide was created to help families better understand the dual enrollment experience and the resources available to support their student. Here, you'll find helpful information, important reminders, and answers to common questions as your student begins their college journey.

Important to Know

As a dual enrollment student, your student is protected by FERPA, a law that keeps educational records private - even if they are still in high school. This means college staff must communicate directly with the student about grades, coursework, and other academic information.



ATTENDANCE:

Attendance is mandatory!

- If taking DE classes on campus at Wor-Wic or online, students will follow Wor-Wic's calendar (www.worwic.edu/about-wor-wic/calendar/)
We do not follow the high school's calendar or inclement weather delays/closings.
- Please make sure your student is registering for our Omnilert system to be alerted to any delays, closings, or other emergency information relating to the college.
- Wor-Wic does not follow the high schools' sports schedules. **Travel for games/practices will not be considered an excused absence.** Please make sure your student is planning classes that will not interfere with sports or other extra-curricular activity schedules.
- If your student is out sick, they must contact their DE course instructor to ask about missed work through email or office hours.
Each instructor has office hours and their preferred form of contact posted in the course syllabus. Please make sure your student reads the syllabi for each of their classes, as each will include course/instructor-specific information.
 - Documentation for health, judicial, military, or religious exceptions for absences may be required by instructors.

HELPFUL TIPS FOR STUDENT SUCCESS:

- **Encourage independence for your student!** If they are struggling, they should reach out to their instructor first. The course instructor is the best point of contact on how to do better in any class.
They can reach out to the Dual Enrollment department at Wor-Wic and we can help them with resources.
- Remember that your students are now college students and are treated the same as all of our college students on campus.
DE students are held to the same standards as all college-level students.
- It is important that students know **they will always start with their instructors first** for any class-related questions or issues. If they have reached out to the instructor and feel like an issue has not been resolved, there is a process to follow.
This can be found in the Academic Information section of the College Catalog at <https://catalog.worwic.edu/>

DEADLINES:

- College-level instructors do *not* extend assignment due dates. It is your student's responsibility to know the late policy for each class (located in the course syllabus).
- Time-Management is crucial in college level courses. Each course is 3 or more college credit hours - the recommendation is to set aside an hour outside of class for each hour spent in class.
So, a 3-credit class requires about 3 hours of work, preparation, and studying outside of class.
- Please note that failing technology is not an accepted excuse for missed classes/assignments.

There are computers available to all students in Henson Hall rm. 105 , Brunkhorst Hall rm. 217, Brunkhorst Hall rm. 109, and outside the Cafe in the Hazel Center.

STUDENT SERVICES & SUPPORT:

- **Reading/Writing Center:** BH 227 - Reading & Writing Center, 410-334-2842

The Reading and Writing Center provides support with reading and writing assignments, research, content, formatting, and more. Students can drop in for assistance or schedule an individual writing conference through the Student Success card in myWor-Wic.

- **Math Center:** BH 225 - Mathematics Center, 410-334-2818

The Math Center provides support with math assignments, course concepts, and required online programs. Students can drop in for in-person tutoring without an appointment or schedule virtual tutoring by emailing mathlab@worwic.edu.

- **Disability Services:** Karen A. Mohler, Dir. of Disability Services, kmohler@worwic.edu

High school accommodations provided through an IEP or 504 do not automatically transfer to college. Students should request them through Disability Services prior to their first class.

2026-27 DUAL ENROLLMENT IMPORTANT DATES:

Fall 2026 Term

- **9/9/26** - First Day of Classes!
Students who are not registered before the start of the term on September 9 will not be eligible for the add period.
- **9/16/26** - Last day to Drop 15-week classes with FULL refund - the county will not be charged.
- **9/30/26** - Last day to Drop 15-week classes. The class doesn't appear on Wor-Wic transcript, however the county will still be charged. Your student must have permission from their school counselor to Drop.
- **11/12/26** - Last day to Withdraw from 15-week classes. Counties still pay for the class and the grade will reflect as failing on high school transcript. Students must have permission from their school counselor.
- **12/14 - 12/19** - Final Exams Week

Spring 2027 Term

- **1/20/27** - First Day of Classes!
Students who are not registered before the start of the term on January 20 will not be eligible for the add period.
- **1/27/27** - Last day to Drop 15-week classes with FULL refund - the county will not be charged.
- **2/10/27** - Last day to Drop 15-week classes. The class doesn't appear on Wor-Wic transcript, however the county will still be charged. Your student must have permission from their school counselor to Drop.
- **4/1/27** - Last day to Withdraw from 15-week classes. Counties still pay for the class and the grade will reflect as failing on high school transcript. Students must have permission from their school counselor.
- **4/28 - 5/4** - Final Exams Week

For all Wor-Wic dates and events, please visit the college's calendar (www.worwic.edu/about-wor-wic/calendar/)