



## **Wor-Wic Community College Board of Trustees Meeting Minutes**

**January 9, 2025  
12:30 O'clock p.m.  
Maner Technology Center Boardroom**

The Board of Trustees of Wor-Wic Community College held a regular meeting on January 9, 2025. Board Chair Morgan Hazel presided.

### PRESIDENT

Dr. Deborah Casey

### TRUSTEES

Chair Morgan Hazel  
Marty Neat  
Russell Blake  
Kim Gillis  
Vice Chair Anna Newton  
Lorrain Purnell-Ayres

### VICE PRESIDENTS

Dr. Kristin Mallory  
Ms. Jen Sandt

### STUDENTS/STAFF/ GUESTS

Mr. Paul Fields, Director of Advising  
Ms. Katie Abreu, Director Fin. Aid

### ASSOCIATE VICE PRESIDENT FOR HUMAN RESOURCES

Ms. Karen Berkheimer

### EXECUTIVE DIRECTOR OF THE FOUNDATION AND DEVELOPMENT

Ms. Stefanie Rider

### DEAN OF ENROLLMENT MANAGEMENT AND STUDENT SERVICES

Ms. Amanda Messatzzia

### DEAN OF STUDENT SUCCESS

Dr. Kimberly Purvis - Absent

### CHIEF INFORMATION OFFICER

Mr. Ayman Idress

### EXECUTIVE ASSOCIATE TO THE PRESIDENT

Ms. Lori Hazel

### PRESIDENT, WORCESTER COUNTY COMMISSIONERS, LIAISON

Mr. Chip Bertino - Absent

## WICOMICO COUNTY EXECUTIVE, LIAISON

Ms. Julie Giordano – Absent

## ROLL CALL

Ms. Lori Hazel took roll and recorded.

## CELEBRATING SUCCESS

Mr. Paul Fields, Director of Advising provided the “Fins to the Finish Line-Fall 2024 Project Update.

## MINUTES

A motion was made to approve the December 5, 2024, meeting minutes by Mr. Marty Neat and seconded by Ms. Kim Gillis. Ms. Lorraine Purnell abstained. The motion passed.

## CHANGES TO AGENDA

Chair, Morgan Hazel requested that the reports to the board and all action items be presented ahead of non-action items to accommodate a board member needing to leave once the action items have been voted on. This request was agreed to by all board of trustees and carried forward.

## INTRODUCTIONS OF NEW FACULTY AND/OR ADMINISTRATORS

No New Hires to Introduce

## REPORTS TO THE BOARD

### *Treasurer’s Report*

Ms. Jennifer Sandt reported that tuition and fees revenue is about \$723,000 higher than last November. Spring term registration is ongoing. The second installment of State revenue was received this past month, earlier than last year's January receipt.

Total expenses are about \$2 million higher than last year due to salaries, benefits, contracted services, conferences, fixed charges, and equipment, with 41% of the budget spent.

### *Policy Revisions*

Ms. Jennifer Sandt proposed a policy revision of the “Introduction” to include a review of policies and procedures by standard employees prior to finalization and remove the last sentence of the policy stating that copies of current laws and regulations are stored in the executive assistant to the president’s office since they are available online. After obtaining campus input, she further revised the “Introduction” section to include a review period by councils prior to the review period by employees and WWCCFA, and to explain that procedure changes are accepted after college council vets and votes to approve them.

### *Purchases Greater than \$50,000 Not Formally Bid*

Ms. Jennifer Sandt provided a report of FY25 purchases over \$50,000 that were not formally bid.

- Ellucian Company LLC – Insights Premium 1/1/25 – 6/30/25, Implementation
- PKS 3 – year renewal of audit services

### *Legislative Agenda*

Dr. Casey presented the Maryland Association of Community Colleges 2026 Legislative Agenda.

Maryland community colleges are united in advocating for restoring the Cade Funding Formula back to 29% funding per full-time equivalent student (FTES) by 2029.

Ms. Katie Abreu, Director of Financial Aid, joined the meeting to discuss Student Financial Aid—Revoke the Bill. In 2023, House Bill 913, the Maryland Student Loan Borrower Protection Act, passed the

general assembly. This requires “student financing companies” to register with the Office of the Financial Regulation and submit annual reports. Through legal guidance, the OFR found the colleges are indeed under the bill’s purview. This legislation unintentionally imposes new severe regulatory burdens on community colleges. MACC is advocating for explicit removal of higher education institutions from the scope of this law.

Enrollment Report

Ms. Amanda Messatzzia shared the enrollment report as of December 4, 2024. Currently the college is up 52.19% (596) total headcount, and up 49.24% (139) in total Maryland FTEs, making total FTEs up 50.08% (149.42) in total FTEs compared to to this time last spring term. Ms. Messatzzia reports our spring enrollment numbers continue to be strong. There are notable increases in Computer Studies Transfer students, STEM transfer students and Electromechanical Tech. There are 301 dual enrolled students, and the earlier registration of four out of the five health professions programs have had a positive impact as well.

President’s Report

Dr. Casey shared that Dr. Kristin Mallory, Dr. Beth Jones, Dr. Karie Solembrino and herself attended the Middle States Commission on Higher Education Annual Conference in Philadelphia December 11-13, 2025.

Dr. Kristin Mallory and Dr. Bergan-Aurand submitted Board approved new program proposals to the Maryland Higher Education Committee on December 15, 2025.

147 TRIO students have been registered for Spring 2025 classes.

A full report was provided to the board of trustees.

BOARD OF TRUSTEES ACTION

The board of trustees were asked to consider and approve the following action items:

1. Treasures Report
2. Policy Revisions

Ms. Kim Gillis made a motion to approve the board action items, with Mr. Marty Neat seconding the motion. The Board of Trustees unanimously approved all meeting action items.

TRUSTEES ANNOUNCEMENTS

None

OTHER BUSINESS/PUBLIC COMMENT

None

ADJOURNMENT

Mr. Marty Neat made a motion to adjourn the meeting at 1:29 and was seconded by Ms. Kim Gillis. The motion passed unanimously.

Respectfully submitted,

---

Accepted

Secretary-Treasurer

---

Morgan Hazel, Board Chair

---

Date