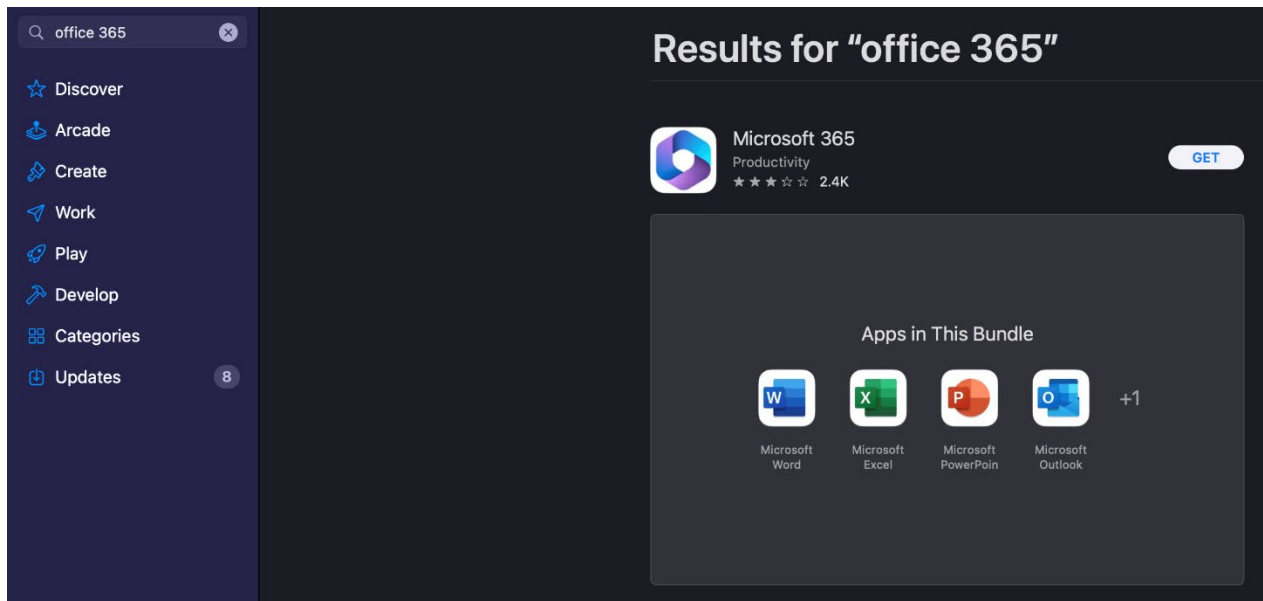
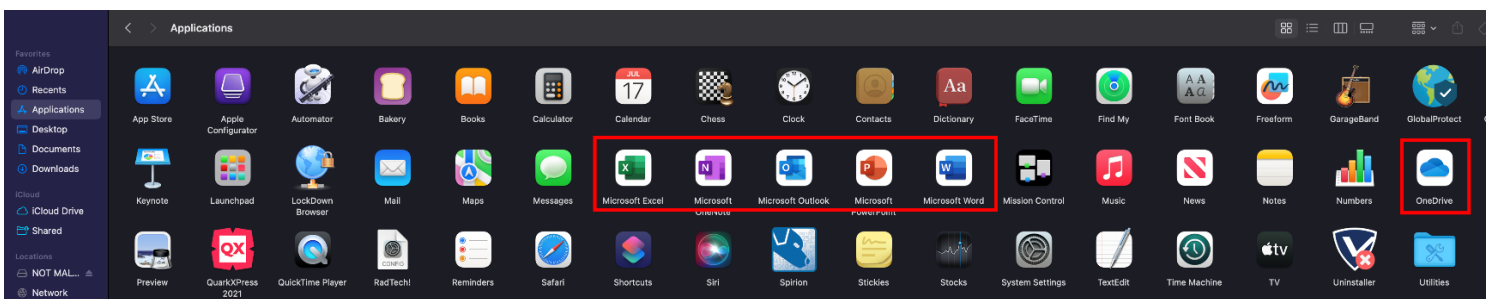


## Office 365 Download Instructions for Mac OS:

### Step 1:

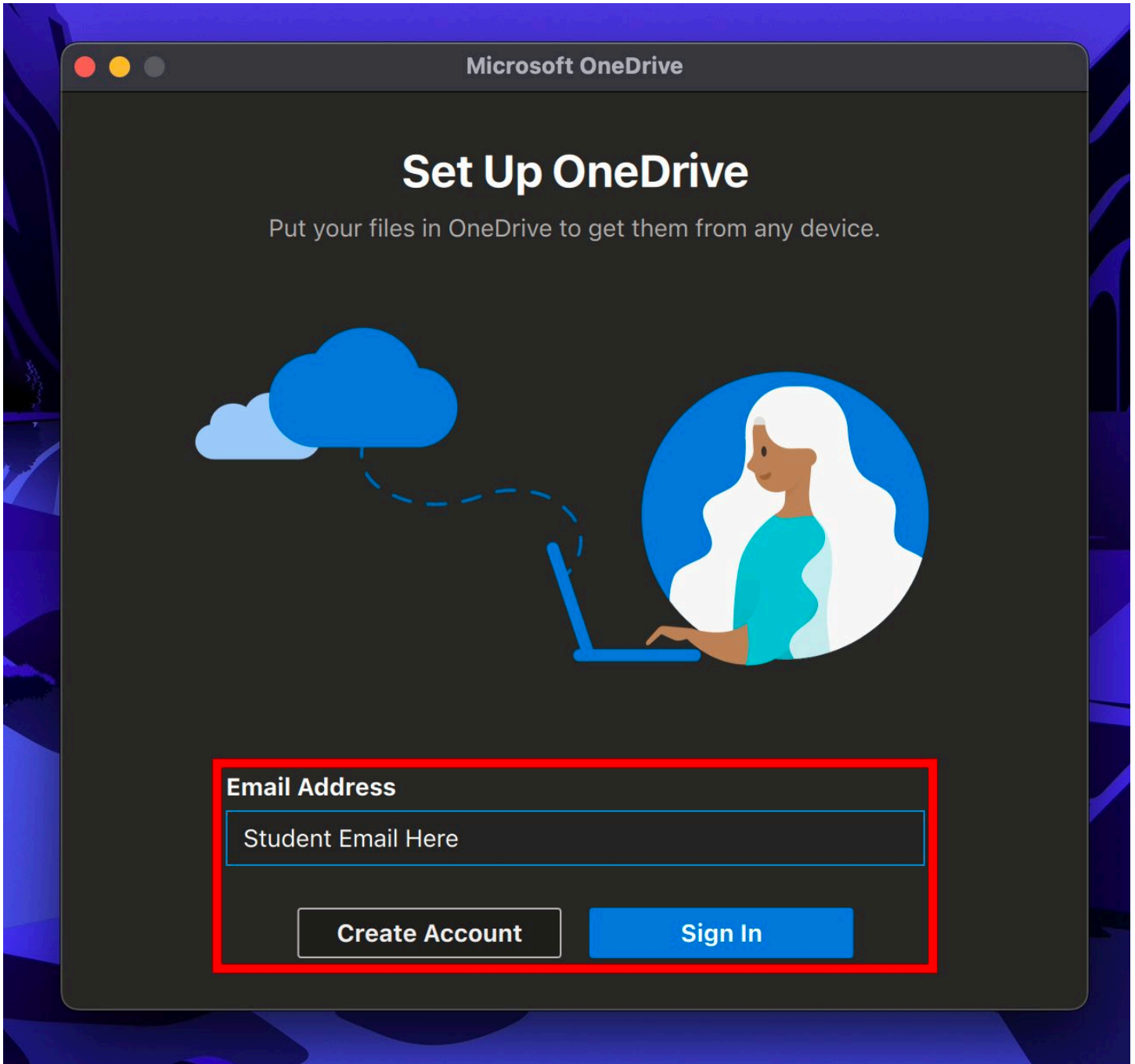


In the App Store, search for “office 365” and click “get” next to the app. Allow the apps to download.



Open Finder and locate the downloaded apps in “Applications.”

**Step 2:**



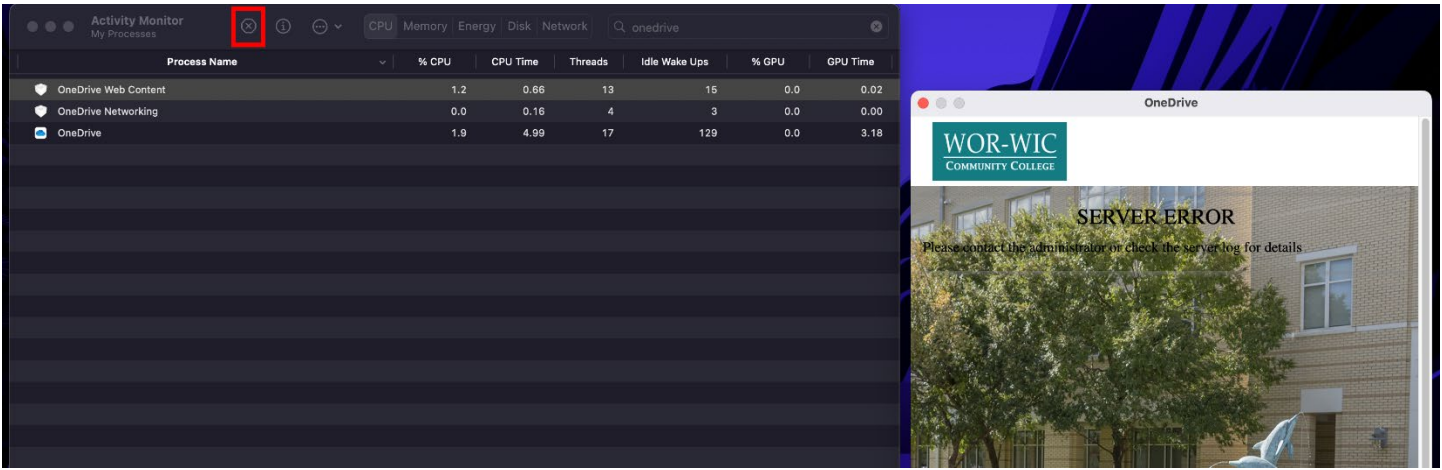
In "Applications" open OneDrive. Sign in with your Wor-Wic student email.

**Step 3:**

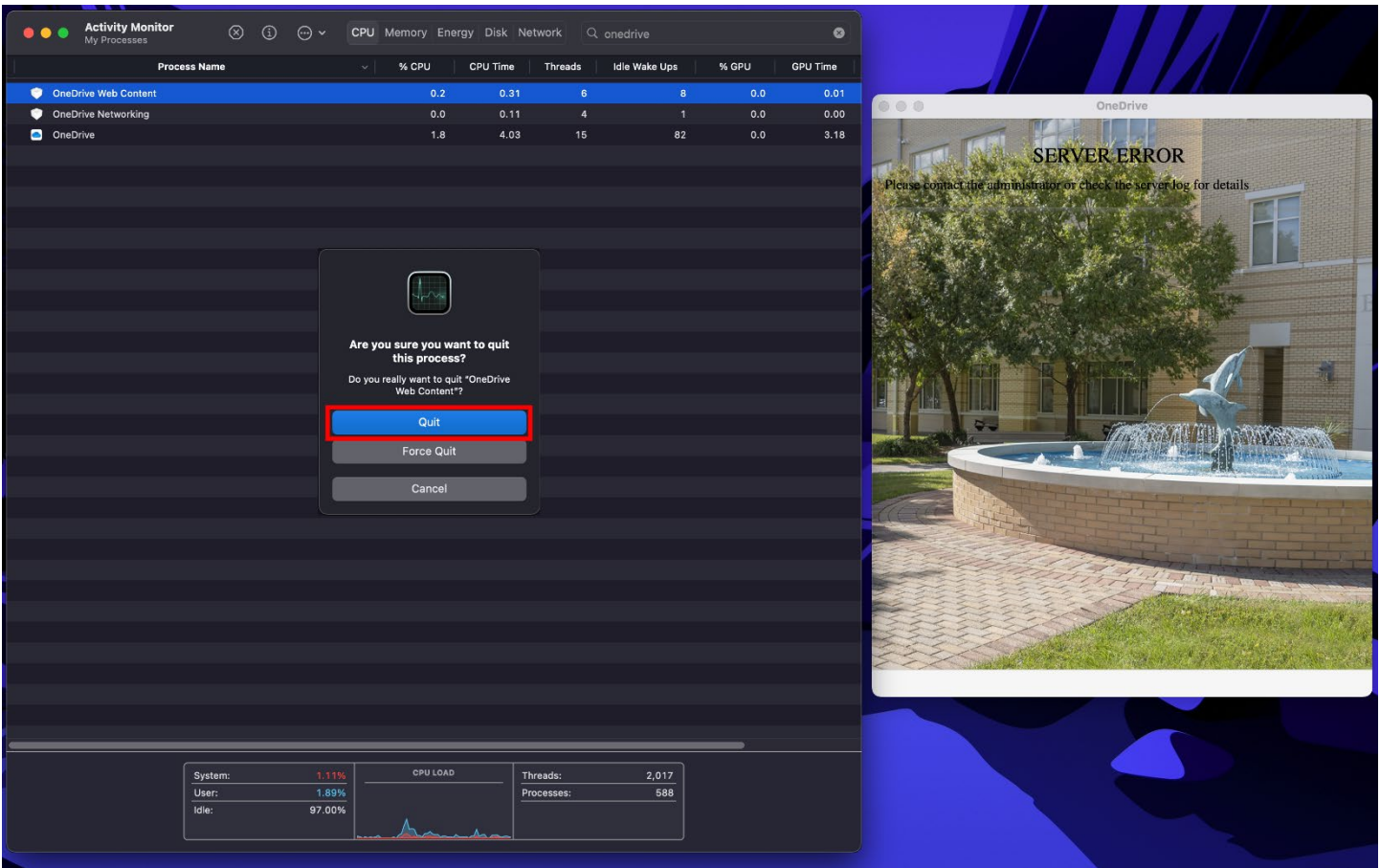
# SERVER ERROR

Please contact the administrator or check the server log for details

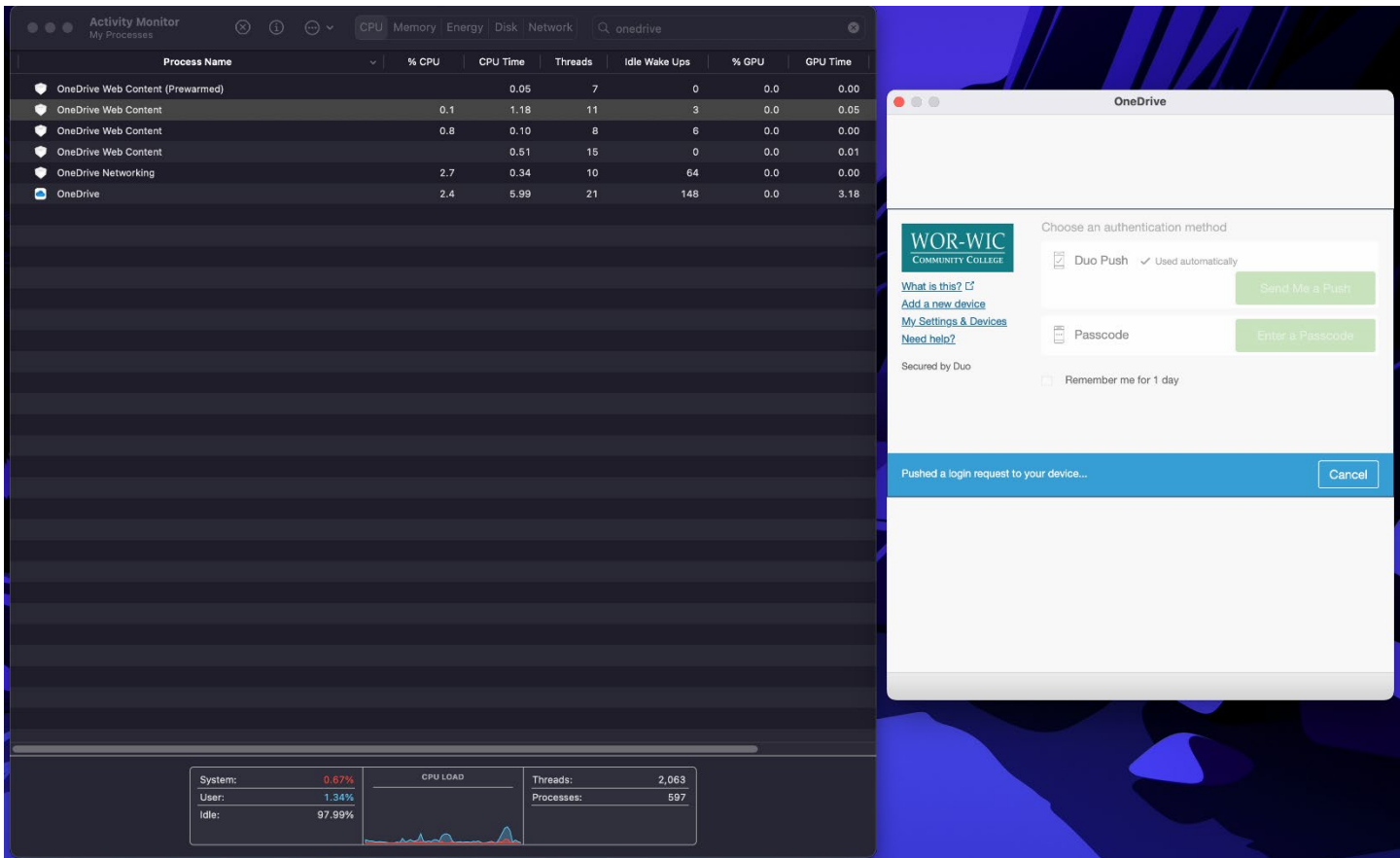




If a “Server Error” is encountered, open “Activity Monitor” after attempting to log into OneDrive. Search for “onedrive” then select “OneDrive Web Content” and click the encircled X to quit the process.



When prompted click “Quit.” Then sign in to OneDrive again if prompted.



Complete the duo push (you may have to complete two duo pushes).

## Step 4:

Follow the steps to set up you one drive.

The screenshot shows the macOS Activity Monitor window with the search filter set to 'onedrive'. The process list is as follows:

Process Name	% CPU	CPU Time	Threads	Idle Wake Ups	% GPU	GPU Time
OneDrive Web Content (Prewarmed)	0.0	0.05	4	0	0.0	0.00
OneDrive Web Content	0.1	1.20	8	1	0.0	0.05
OneDrive Web Content	0.1	0.56	6	4	0.0	0.01
OneDrive Web Content	6.4	0.87	14	12	0.2	0.05
OneDrive Networking	0.0	0.39	8	1	0.0	0.00
OneDrive						

Overlaid on the Activity Monitor is the Microsoft OneDrive application window. The window title is 'Microsoft OneDrive'. The main content area displays 'Your OneDrive Folder' with the instruction: 'Add files here so you can access them from other devices and still have them on this Mac.' Below this text is a preview of a file explorer window showing folders and files. At the bottom right of the OneDrive window, there is a blue button labeled 'Choose OneDrive Folder Location', which is highlighted with a red rectangular box.

At the bottom of the Activity Monitor window, there is a system status bar with the following information:

System:	0.83%	CPU LOAD	Threads:	2,087
User:	0.66%		Processes:	606
Idle:	98.51%			

The CPU LOAD section includes a small line graph showing the current CPU usage over time.

After your OneDrive is set up, you will be able to sign into the other Microsoft apps without any server errors.